

# MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, SEPTEMBER 09, 2024, AT 6:30 P.M.

**COUNCIL PRESENT:** Mayor John Rolbiecki  
Council Member Travis Gillund  
Council Member Tim Koppien  
Council Member Nancy Reisdorfer  
Council Member Amber Rodas

**STAFF PRESENT:** Shirley Teigland, Robert Vidoloff

**OTHERS PRESENT:** Mike Bubany, Riley Rinehart, Matt Boettger

**ITEM 1: CALL TO ORDER**

Mayor Rolbiecki called the regular monthly meeting to order @ 630 PM.

**ITEM 2: CALL FOR AGENDA ADDITIONS**

The Administrator asked that the following item be added: \$109,454.77 Extra Check Register

**ITEM 3: ADOPTAGENDA**

Koppien motioned, seconded by Gillund to adopt the agenda with the addition as listed above.

MOTION PASSED UNANIMOUSLY

**ITEM 4: MEETING MINUTES**

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Gillund to approve the 12 August 2024 Council meeting minutes.

MOTION PASSED UNANIMOUSLY

**ITEM 5: REPORTS & UPDATES**

The Council reviewed the following reports and had no additional questions or comments: (5a) – 8/27/24 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget.

**ITEM 6: EXPENSES & DISBURSEMENTS**

Reisdorfer motioned, seconded by Rodas to approve the payment of \$26,270.20 (as listed on the check register summary); approve the payment of \$48,548.82 (as listed on the payroll check register), and \$109,454.77 (as listed on the extra check register) and employee payroll. MOTION PASSED UNANIMOUSLY

**ITEM 7: CONCERNED CITIZENS**

No comments or requests were received either in person or in writing.

**ITEM 8: E. LYON STREET PROJECT**

The Council reviewed the City's Capital Finance Plan as briefed by Mike Bubany, Financial Advisor, David Drown Associates. He recommended a bond in a public sale option in the amount of \$895,000 in a non rated, negotiated sale. The rest of the funding This year's project is financed by three borrowings: 2 PFA Loans and a bond issue. Total project cost estimate is \$4.5 million. The City has already increased all utility rates 25% in 2024 in anticipation of this first phase, and has included the required debt service levy in its preliminary levy for 2025. Reisdorfer motioned, seconded by Rodas to approve the bond as presented. MOTION PASSED UNANIMOUSLY

**ITEM 9: E LYON STREET IMPROVEMENT BIDS**

The Council reviewed and adopted Resolution 24-11 to approve the lowest construction bid and enter into a contract with Duininck, Inc. from Prinsburg, MN. The project will be on E. Lyon Street, Grant Street between Highway 68 & E. Lyon Street to the south end of Wilson Circle. Koppien motioned, seconded by Reisdorfer to award the bid. MOTION PASSED UNANIMOUSLY

**ITEM 10: PRELIMINARY 2025 BUDGET APPROVAL**

The preliminary 2025 budget was reviewed and discussed by the council and staff. The budget approving the proposed 2024 Tax levy was approved with discussion hinging on potential reduction and adjustment of the budget before the final levy is due in December. Reisdorfer motioned, seconded by Rodas. MOTION PASSED UNANIMOUSLY

**ITEM 11: APPROVE CITY ADMINISTRATOR TO MANAGE CITY FINANCES**

The council adopted the Resolution 24-14, to grant the City Administrator authority on behalf of the City of Minneota to do optimize banking and investment processes. Motioned by Rodas and seconded by Koppien. MOTION PASSED UNANIMOUSLY

**ITEM 11B: APPROVE CONTRACT OPTIONS FOR ACCOUNTING SERVICE 24-03**

The Council reviewed proposal to update accounting software and contract support to for \$750 a month. Motioned by Reisdorfer seconded by Rodas. MOTION PASSED UNANIMOUSLY.

**ITEM 12: PARKING ORDINANCE**

The Council approved parking Ordinance 24-03 which amends Section 71.06 Overnight Parking of the City of Minneota Code Book. Motioned by Gillund and seconded by Residorfer. MOTION PASSED UNANIMOUSLY

**ITEM 13: FORD JETTER TRUCK**

Rodas motioned and Reisdorfer seconded to accept Chuck Vlaminck Repair's bid of \$1,000 for the 1985 Ford Jetter Truck. MOTION PASSED UNANIMOUSLY

**ITEM 14: RESOLUTION 24-15**

Rodas motioned and Gillund seconded to accept the donation of \$1,000 for the First Responders from the family of Susanne Gorecki. MOTION PASSED UNANIMOUSLY

**ITEM 15: RESOLUTION 24-16, JETTER TRUCK BOND**

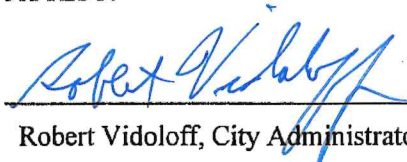
Koppien motioned and Gillund seconded to adopt Resolution 24-16 authorizing the issuance, sale and delivery of a \$195,000 General Obligation Equipment Certificate of Indebtedness, Series 2024A to fund the purchase of a sewer jetter truck. MOTION PASSED UNANIMOUSLY

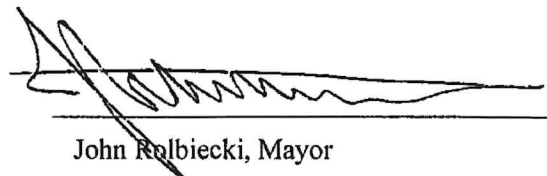
**ITEM 16: ADJOURNMENT**

Koppien motioned, seconded by Gillund to adjourn the meeting at 7:45 p.m. MOTION PASSED UNANIMOUSLY

*The next regular Council Meeting is scheduled for October 14, 2024 @ 6:30 p.m.*

ATTEST:

  
Robert Vidoloff, City Administrator

  
John Rolbiecki, Mayor

Council approved October 14, 2024